

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR 2021 - 2022

A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year; two are to be held during the remaining part of the school year, with reasonable spacing between each drill.

- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1, with a reasonable spacing between each drill.
- At least one of the drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

SCHOOL: ST. EDITH SCHOOL:

CITY: LIVONIA

ADMINISTRATOR'S SIGNATURE: _____

DATE: 4/13/2022

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 11/2/2021	10:00 am	90 seconds	200	First Fire Drill of the school year. All students stayed socially distanced.
2. 8/31/2021	1:00 PM	90 SECONDS	200	Second drill. Students did very well and were very quiet.
3. 9/9/2021	11:27 am	70 seconds	200	Fire drill during lunch. Students were outside at recess (grades 5-8) and the rest of the students grades K-4) were in their classrooms eating. All did a great job moving quickly
4. 4/13/2022	1:00 pm	80 seconds	180	Students did a great job and moved quickly out of the building
5. 5/9/2022	10:10 am	80 Seconds	200	Students were quiet and moved quickly out of the building
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 3/23/2022	1:00 pm	90 seconds	150	State wide emergency drill for Michigan. Students moved in the building and listen to instructions
2. 4/12/2022	1:00 pm	2:00 min	175	Tornado drill practice. Two classes were in a different area of the building. They learned where to go.
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 4/1/2022	1:00 pm	Intruder practice	189	First one for students. Had to talk to students regarding procedures. Students understood the importance of discussion
2. 4/11/2022	2:15 pm	Intruder practice	189	Some classes were in the church. Children practiced a secure place there. All others did well
3. 5/6/2022	1:03 PM	Shelter in place	184	Great job for Shelter in place

Keep a copy on file for Fire Inspector and Central School Office information.

Phys. Ed., Health/Safety Office

At end of school year, mail copy of the form to: 305 Michigan Avenue - 7th floor Detroit, MI 48226